

# NICOLA VALLEY EVANGELICAL FREE CHURCH

## Associate Pastor Job Description

Employee:	Job Title:	Associate Pastor of Youth & Family Ministries
Location: Nicola Valley Evangelical Free Church Merritt, BC, Canada		
Reports to: Senior Pastor		Denomination: Evangelical Free Church of Canada
<b>Level/Grade:</b>	<b>Type of position and hours:</b>	<b>Compensation:</b>
Post-secondary Biblical or Seminary Degree	Full-time - 40 hours/week	Based on education and previous church ministry experience
<b>GENERAL DESCRIPTION</b>		
<p>The Associate Pastor is responsible for providing spiritual leadership &amp; direction to the Youth &amp; Family ministries through Christ-centered, Biblically-Based teaching, ministering to the spiritual needs of the Youth and the families of the Nicola Valley Evangelical Free Church.</p> <p>The Associate Pastor will integrate his experience, talents, skills, and spiritual gifts with the duties outlined below, and to help NVEFC fulfill its Purpose Statement: To glorify God while uniting as a family, training to spiritual maturity, serving His church and sharing Christ with others and Mission Statement: To intentionally reach families in our community for Christ and to integrate them into the NVEFC family.</p> <p>The Associate Pastor serves as a member of the Pastoral Team at the Nicola Valley Evangelical Free Church.</p>		
<b>MINISTRY DUTIES / RESPONSIBILITIES</b>		
<b>Youth Ministries 40%</b>		
<ol style="list-style-type: none"><li>1. Plan and implement age-appropriate activities for Junior and High School age youth that promote community through fellowship, fun and faith development.</li><li>2. Responsible for recruiting appropriate volunteers for the current junior and senior youth ministry.</li><li>3. Responsible for running programs that are spiritually encouraging to where the youth are at in their spiritual journey.</li><li>4. You will help facilitate volunteer worker training.</li><li>5. You will be responsible to make sure that all church policies, guidelines - including the church protection plan, are being followed during Youth Ministry events.</li></ol>		
<b>Family Ministries 30%</b>		
<ol style="list-style-type: none"><li>1. Responsible for recruiting appropriate volunteers for the Family Ministry.</li><li>2. Plan and implement age-appropriate activities for children and families that promote community through fellowship, fun and faith development.</li><li>3. Responsible for running programs that are spiritually encouraging to where the children are at in their spiritual journey.</li><li>4. You will serve as part of the leadership team at our annual Vacation Bible School.</li><li>5. You will help facilitate volunteer worker training.</li><li>6. You will be responsible to make sure that all church policies, guidelines - including the church protection plan, are being followed during Family Ministry events.</li></ol>		
<b>General Pastoral Responsibilities 20 %</b>		
<ol style="list-style-type: none"><li>1. You will be responsible to preach as outlined and in conjunction with the Senior Pastor</li><li>2. Give oversight for outreach and evangelism for non-churched youth and their families.</li><li>3. To be a part of the Pastoral Team of the NVEFC</li></ol>		
<b>Administrative Duties 10%</b>		
<ol style="list-style-type: none"><li>1. Attend weekly staff meetings and services.</li><li>2. Other duties as needed and assigned.</li></ol>		

### **SPIRITUAL LIFE**

1. Demonstrate a healthy and growing relationship with Jesus Christ.
2. Exhibit the fruit of the Holy Spirit.
3. Agreement with the NVEFC Doctrinal Statement and Code of Conduct.
4. Live out a commitment to the vision and goals of Nicola Valley Evangelical Free Church.
5. Have a strong desire to serve God in the position detailed above.
6. Demonstrate a genuine love and spiritual passion for youth and young adults.
7. Have a sensitivity and understanding of the needs and pressures of teens.

**February 2021**